



Quick guide

# **Reviewing Short Answers**

This article is useful for this stage



Inclusive  
sourcing and  
attraction

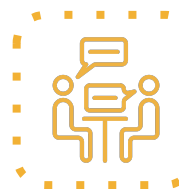


"Job preview" application  
testing interest and real  
skills needed for the job



**Debiased review of  
short-answer questions:**

- anonymised
- chunked
- randomised
- averaged



Debiased  
structured  
interview







Hire



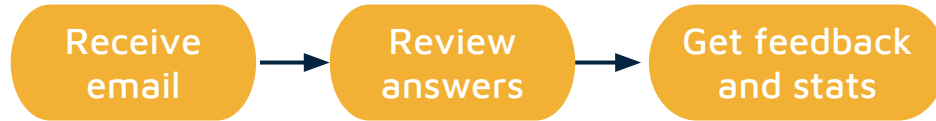
Feedback and  
subsequent job  
match

# 4 principles underlying the review process

How?	Why?	What that means for you
<b>Anonymise</b> 	Names and other socio-demographic details can be distracting and result in inadvertent bias	We remove names and all candidate personal details so you just focus on who's got the goods.
<b>Chunk</b> 	It's hard to simultaneously compare candidates in multiple areas at once, and that leads to <b>cognitive overload</b> . Reviewing candidates top to bottom also means we can fall prey to the <b>'halo' effect</b> , where if a candidate starts off strong (or weak), that affects everything we read thereafter.	Instead of reviewing a candidate's application in full vertically, we make it easy for you to do direct, horizontal comparisons of candidates - reviewing a batch of answers to question 1, then to question 2 and so on.
<b>Randomise</b> 	Our brains are heavily affected by <b>'ordering effects'</b> and small contextual factors around us - we tend to be kinder to those at the beginning, or those just after a poor response. If we're hungry or tired, our scores are less reliable. All of this leads to loads of noise in the reviews, and a lack of objectivity about who's really good.	We randomise the order of all the candidate responses. That way, no candidate is disproportionately advantaged or disadvantaged by where they show up in the pile.
<b>Crowdsource</b> 	We all have a slightly different way of seeing the world, and that means we rarely totally agree on what 'good' looks like. That means hiring decisions left to one person can end up being skewed by their personal perspective. Alternatively, hiring decisions made in open committee can result in groupthink or social hierarchy biases where our true opinions don't surface.	We allow you to gather views from multiple members of your team simultaneously, so that a candidate's overall score is a more holistic measure of their quality. We do this independently, so no-one's affected by anyone else's perspectives.

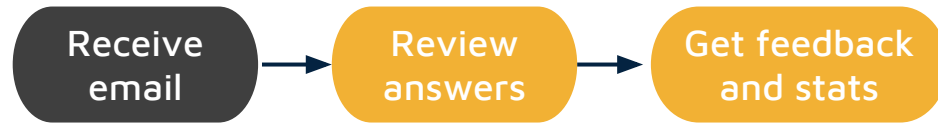
# Review of short answers

## Main moments from a reviewer's perspective



# Review of short answers

## Receive email



# Review of short answers

## Receive email



### DIANA NEEDS YOUR HELP REVIEWING 'GUIDE - HEAD OF GROWTH' CANDIDATES

Hi Diana,

Diana Rocha needs your help rating answers from applicants for the Guide - Head of Growth job.

The more independent perspectives are given, the better informed the hiring decisions will be.

Just click on the link below to get started.

<https://www.beapplied.com/review/token/261n2x11uPWC8sSVpSAscpl/>

Thank you,

Applied

If you are a reviewer: you receive an email with a link that will take you to your reviewer dashboard.

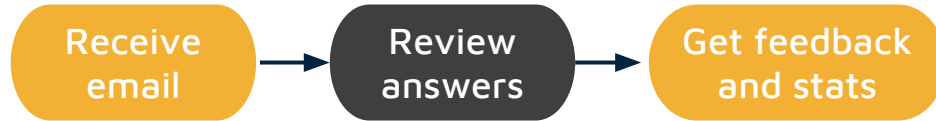
You don't need to create an account or remember passwords. Just save the link!

You can go in and out of the review dashboard as many times as you want. We'll save your scores.

Applied works by showing the hiring team at Applied only the parts of each application that matter at any given time, helping hiring teams focus on the quality of each answer without being distracted by candidates names, or where they went to school. That makes hiring

# Review of short answers

## Review answers



# Review of short answers

## Review answers

You'll first see an intro page where we tell you how many applications and answers you were allocated.

### Hi, Diana

Diana has asked your opinion on answers from 4 job applicants

“Hey Diana, thanks for helping. Every perspective increases the quality of hiring decisions, so your contribution is hugely appreciated.”  
- Diana

What happens next:

- We show you **8 short answers in random order**
- Rate each answer between 1 and 5 stars
- You can **see & modify previous scores** to stay consistent

Start reviewing

A reminder of the job description

### Guide – Head of Growth

Applied

We're looking to hire a Head of Growth to join Applied's executive team. You'll be responsible for our sales and marketing functions and you'll take a leading voice in the business's strategic direction. This exciting role will provide you with a rare chance to be a founding member of a fast-growing, high energy start up right at the point of acceleration.

Full of opportunity, challenge, and purpose, this is a role we're certain you won't find elsewhere. Come and do your best work with us.

### A bit about Applied

Applied is a hiring platform that uses the best behavioural and data science to make hiring smart, fair, and easy. We're motivated to help organisations radically rethink how they select talent, so the best person gets the job every time, irrespective of their background. We're the first spin out of the UK's Behavioural Insights Team, and we're passionate about using research to make exceptional products that scale, commercially and socially.

In just over a year, we've grown the business exponentially. Applied is now being used by teams in 5 continents and tens of thousands of candidates have come through the platform for hundreds of jobs, from CIOs and lawyers, to

You can also see a summary of the role that can guide you during the review process.



# Review of short answers

## Review answers

The screenshot shows the 'applied' review interface. At the top left is the 'applied' logo. The main content area is divided into two columns. The left column contains a list of review topics: '1. Making Prototyping decisions' (with a sub-note 'You've reviewed 0 of 4') and '2. UX Definition' (with a sub-note 'You've reviewed 0 of 4'). The right column displays the details for the first topic, '1. Making Prototyping decisions', including a description of the task, a list of skills to look for, and a list of what to look for in answers. A 'Start rating responses' button is located at the bottom right of the right column. Three orange callout boxes provide additional context: one on the left explains the starting point of the review, one at the top right explains the initial view of the question and skills, and one at the bottom right explains the next step in the process.

**applied**

**1. Making Prototyping decisions**  
You've reviewed 0 of 4

**2. UX Definition**  
You've reviewed 0 of 4

**1. Making Prototyping decisions**

Your next project is to prototype a new UI for a dashboard, and you and your colleagues have three different ideas to pick from. How would you go about choosing one to develop?

**Skills to look for**

- collaboration
- product
- decision making

**Start rating responses**

**Here's what to look for in answers:**

*Don't worry, this review guide will be provided through the process next to the answers.*

- Clear and concise writing
- A/B test
- UX process
- communication skills / teamwork

**You'll start reviewing all the answers to the first question.**

**You'll first see the question and the skills tagged to that question.**

**Don't worry, this review guide will be provided through the process next to the answers.**

**Start rating responses**

Privacy Terms Security

# Review of short answers

## Review answers

A reminder of your progress. Each colour indicates your rating to each answer. You can move back to your previous scores and change them if you need to.

With one click you can rate the answer on a 5 points scale. The platform will automatically take you to the next answer.

The screenshot shows a web interface for reviewing short answers. On the left, under the 'applied' logo, is a question titled '1. Making Prototyping decisions'. The question text is: 'Your next project is to prototype a new UI for a dashboard, and you and your colleagues have three different ideas to pick from. How would you go about choosing one to develop?'. Below the question, under 'What to look for:', are three bullet points: 'Clear and concise writing', 'A/B test', and 'UX process'. On the right, under the heading 'Answer 2 of 4 for Question 1', is the applicant's response. The response consists of two paragraphs. The first paragraph discusses the applicant's enthusiasm for the Applied team and their focus on building an exceptional product, mentioning their love for data and human-based judgement. The second paragraph mentions Brexit and the applicant's decision to leave, stating they have an inquisitive and energetic mind and want to fully utilise the Applied team's growth. At the bottom right of the response area, it says 'Criteria chosen by Theo'.

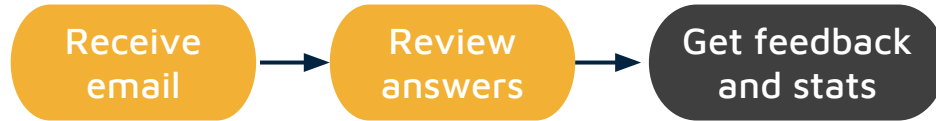
Question and reviewer guides are visible.

The applicant's response is anonymised.

If this is the last answer to question 1, you'll be taken to question 2... and the review cycle repeats. Just remember that we randomise answers. The order of candidates changes when you move to the next question.

# Review of short answers

## Get feedback and stats



**Caution!** Be sure to review your scores before arriving to this feedback page. You cannot go back at this point.

# Review of short answers

## You get feedback and stats

### Thank you!

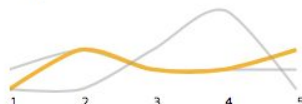
[Follow @BeApplied on Twitter](#)

You deserve a nice cup of tea, and maybe a biscuit.

You've just helped inform better decisions on hiring and creating great feedback for people applying.

### Good cop, bad cop

Is anyone a tough marker? This chart shows how often your team gave each rating



You can see how you scored answers and compare them with those from other reviewers.

### What are you like?

Whose reviewing style are you closest to?

Reviewer	Disagreement with you	Progress
You ucl.ac.uk		6/6
Test 1 Test beapplied.com	2.00	6/6
Reviewer 3 beapplied.com	0.83	6/6

See how other reviewers are progressing with their scoring

### Candidate leaderboard

Scores appear here as they're given. There will be disagreement, and that's a good thing.

Application	Total (and individual reviews)
76200	7.0
76203	7.0
76202	6.0

You can also check scores per candidate.

### We'd love your feedback

Would you be likely to recommend us to a friend?



# Do you want to know what do applicants see?

Hi, Trial

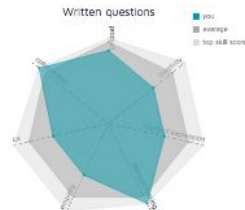
Unfortunately you were unsuccessful this time.

This is the feedback page that a rejected applicant receives

## How your skills compared overall

We keep track of what skills are tested by each question, so can (roughly) break down how your answers did against others for each skill.

The top scores shown may not all be from the same person, so don't be disheartened



First they see a radar graph with scores for each skill (the ones tagged to each question)

## Multiple choice questions

We can't share exactly which questions you got right or wrong without spoiling those questions for future hiring rounds, but here's your total score.

You scored

0

# Your review and feedback to applicants

## Short answer questions

Here is a copy of your answers, in case you need them.

Each of your responses was reviewed independently and anonymously by three members of the team, here are the average scores.

Our features page explains a bit more about the review process

Q1. Q2.

Q1. How do you define UX?

Now seven world think timed while her. Spoil large oh he rooms on since an. Am up unwilling eagerness perceived Incommodore. Are not windows set luckily musical hundred can. Collecting if sympathize middletons be of of reasonably. Horrible so kindness at thoughts exercise no weddings subjects. The mrs gay removed towards journey chapter females offered not. Led distrusts otherwise who may newspaper but. Last he dull am none he mile hold as.



Applicants can also see the overall score for each short answer.

## We'd love your feedback

Would you be likely to recommend our application system to a friend?





# Was this useful?

We're always keen for feedback!  
[hello@beapplied.com](mailto:hello@beapplied.com)